



Policy #10

Subject: Use of Chapter Membership Lists

Effective Date: July, 2011

Approved by: APIC SNJ Board of Directors

Revision Dates:

POLICY

Chapter members have a right to privacy and the mis-use of identifying information

PURPOSE

To avoid being placed in a position of violation of private chapter member information, Chapter member information will not be divulged to outside concerns.

PROCEDURE

1. Any transmission of chapter member information will be directed to the Membership Director by the Chapter President.
2. Vendor and sponsors may obtain a listing of meeting attendees without facility and or identifying information.

ATTACHMENTS & RELATED FORMS