

Southern New Jersey APIC  
Board meeting  
July 16, 2009

The meeting was held at Virtua Health Voorhees Barry Brown Center and was called to order at 12:00 Noon.

<b>Topic</b>	<b>Discussion</b>	<b>Action Plan</b>
<p>Introduction Bridget Farrell, President</p>	<p>Schedule Board Meeting after the September or October Meeting Business cards for Board Members – Officers, Legislative Committee members, Marketing Discussed Publicity Board Member position Speaker fees – need to determine fair amount to pay speakers including members who do a presentation. Also need to determine requirements of presentation. Educational assignments – discussed paying for members who attend the joint conference. Need to determine amount and qualifications. Membership – Request membership list for distribution at next Chapter meeting.</p>	<p>Kathy Wilson will develop / have printed after next election. Eliminate position</p>
<p>Legislative report</p>	<p>Organization of Legislative Committee Peg Janasie – Chair Past president President elect APIC recommends contacting legislative staff. Sample letters available from National. Pennsylvania Act 52 – Report everything. That state has issued a memo stating they do not have funding for staff to answer questions. Direct questions to CDC.</p>	<p>Legislative team will decide how to contact state/local representatives.</p>
<p>Treasurer’s report Renee Fusco</p>	<p>Second quarter report reviewed. 2010 budget – reviewed each item and amount listed for income and expenses.</p>	
<p>By-Laws Jacquie Breurer</p>	<p>Article 4 Officers – President, President –elect, Treasurer, Legislative Chair, Recording Secretary Board of Directors – Board Officers, Past President, Voting rights – Board of directors Nominating committee – need to correct 6 not 7</p>	<p>Need to revise by September Distribute to Board members for review and comment.  Check National’s requirement first</p>

<b>Topic</b>	<b>Discussion</b>	<b>Action Plan</b>
Education Caren Anuszewski	A needs assessment is due to be done by the end of the year.	Have available for membership to complete at the September and October meetings
Nominating Committee Lynn Borden	The Chapter Leadership award has targeted 4 areas – MRSA, Public reporting, ARO collaboration, Universal transfer form. Upcoming election open positions Treasurer President elect 3 Nominating including chair Recording secretary Corresponding secretary Education chair Membership	Need slate for September meeting Voting to be held in October

Respectfully submitted,

Carolyn Foster  
Recording Secretary